Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SWAMI PREMANAND MAHAVIDYALAYA**
Name of the head of the Institution	**Dr. Sameer Sharma**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01883244070**
Mobile no.	**9815549611**
Registered Email	**principalspn.mex@gmail.com**
Alternate Email	**spniqac@gmail.com**
Address	**Swami Premanand Mahavidyalaya (Affiliated to Panjab University, Chandigarh) Railway Road, Mukerian, Distt- Hoshiarpur Punjab, 144211 India**
City/Town	**Mukerian**
State/UT	**Punjab**

Pincode	**144211**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Sameer**
Phone no/Alternate Phone no.	**01883244070**
Mobile no.	**7888654739**
Registered Email	**principalspn.mex@gmail.com**
Alternate Email	**spniqac@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://spncollegemukerian.com/aqar-2018-19/
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://spncollegemukerian.com/academic-calendar-2019-20/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**7.5**	**2004**	**16-Sep-2004**	**15-Sep-2009**
2	**B**	**2.45**	**2015**	**15-Nov-2015**	**14-Nov-2020**

6. Date of Establishment of IQAC	**16-Sep-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
International Mother Language Day	22-Feb-2020 01	31
Extension lecture: World Mathematics Day	04-Mar-2020 01	29
Rebels who wrote History: The story of Ghadar Movement	09-Mar-2020 01	57
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC acts as chaperone to improve the teaching learning process to review the following activities: • To run teaching learning process efficiently, session wise uploading of faculty and class time table and academic calendar of various departments on college website. IQAC encourages departments to set academic benchmarks and provide suggestions to attain them. IQAC is bound to fulfill the objective of imparting holistic education. • Organizing remedial classes for elevating average students and streamline their performances. Remedial teaching is imparted through remedial classes to bring weaker students and students from different educational background on the same platform. Problems encountered by

students on account of classroom diversity are also addressed. • Promotion of research among faculty members and students, facilitated by Research Committee under the aegis of the IQAC. The college IQAC encourages faculty members to get involved in research and to participate in various faculty development programmes of National level. IQAC encourages faculty members to obtain minor and major research projects and also to organize workshops, seminars and conferences. • IQAC contributes to the enhancement of student welfare and related support services. Financial support in the form of various scholarships and stipends are introduced for student welfare and upliftment. IQAC also monitors student progression through continuous internal evaluation (formative and summative) and results are regularly communicated to the parents through Contact Programme. IQAC maintains a regular feedback mechanism from colleges various stakeholders viz: students, parents, teachers and employers. • A myriad range of committees and clubs/Cells are active in order to enhance teachinglearning process, teacherstudent relationship viz: o Time table Committee o Advisory Committee o UGC Committee o Research Committee o Alumni Committee o Anti Ragging Committee o Fee Concession Committee o Library Committee o Examination Committee o Career Counseling Committee and Placement Cell o Cocurricular Activities Committee o College Magazine Committee o Student Grievances Redressal Committee o Discipline Committee o Remedial Classes Committee o Youth Club o NCC and NSS o Red Ribbon

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Student-Enrichment Activities	Value added and certificate courses imparting transferable and life skills offered to the interested students viz. Vedic mathematics, Astang Yoga, Moral values in Bhagvad Gita and communication skills, Basic fundamentals of computers, Web application development using HTML, Knitting and Cutting, e-Banking and Retailing
Feedback	The institution has well planned mechanism to obtain feedback for different stakeholders. The feedback from the students, parents, alumni and faculty members regularly, through a well-structured questionnaire. The IQAC of the college has specially constituted curriculum review and reform committee, where feedback obtained from various stakeholders is thoroughly discussed.
Augmenting Infrastructure	College Library is fully digitalized through KOHA software version 20.05.04 Automation 2019. College library attained institutional membership of DELNET, N-list and INFLIBNET, in which students having access to 10000+ e-

	journals, 39 journals, 46 general magazines and Newspapers.
Enhancing quality of teaching learning process	College encourages implementation of appropriate blend of various teaching-learning methods. Introduction of ICT based interactive strategies in teaching learning process. All departments are equipped with technologies such as projectors, laptops, etc.
Orientation	IQAC has organized regular meetings and induction programmes with the stakeholders and their orientation about 3rd cycle NAAC visit
Scholarship and Financial Support	Institute spent Rs. 2330184 lakh and Rs 297068 lakh (Sh. Joshi Scholarship) to financially support economically backward students.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Management Committee	02-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	14-Mar-2020

17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

SPN College has developed a mechanism for well-planned curriculum delivery and documentation. The college ensures effective curriculum delivery through a blended teaching learning methodology using both traditional and innovative online practices. As the college vision and mission is the overall upliftment

of students, so proper attention is given to the planning and implementation of curriculum and co- curricular activities for the effective teaching learning process. In the beginning of every academic semester, a meeting of IQAC is organized in which all the departments chalk out the Academic Calendar that includes lecture hours, total working days, total teaching days, total holidays and vacations and other co- curricular activities that are to be conducted during that semester and session. Various committees for effective implementation of the curriculum at the college level prepares a framework to suit requirements of various courses at the department level, for instance Examination Committee, Prospectus Committee, Time-Table Committee, Career Counseling and Placement Cell, Students Grievances Redressal Cell etc. In the beginning of the session, the orientation programme is organized by the Principal for new aspirants of the college. The syllabi as prescribed by the Panjab University, Chandigarh are duly highlighted in the college prospectus. The progress of students regularly monitored through Continuous Evaluation in the form of class tests, unit test, mid-term exams at the college level and semester's examinations conducted by the University. During each session weaker students are identified and remedial classes are being organized specially for the upliftment of the deprived. ICT based pedagogical facilities provided in the class-rooms for effective teaching learning. Interactive sessions are arranged for effective student participation. Assignments and E-assignments are also given to the students. The institution has a system of tutorial periods where students can register their grievances and those grievances are duly addressed through Student Grievances Cell. Suggestions are also welcomed from the students and parents in the form of feedback and for the further improvement of academic environment. Scholarship and financial assistance are offered for quality sustenance by recognizing and rewarding students for achieving their excellence in every phase of life. College has a glorious tradition in channelizing the power of youth in a positive way through various wings, departmental clubs\committees viz. NSS, NCC, Youth Club, Eco-club etc. Through these the institution also explores the opportunities to generate and develop the managerial skill as well as leadership skills of the students. The college has its alumni association named SPN Gems Association for providing platform to the old students to foster and promote close relationship with the present stakeholders. They contribute their valuable assets in the form of financial assistance and guidance for the enhancement of the institution. Initiatives are also taken to establish long lasting relationships with the corporate sector and service sector as a step towards providing placement to the students of various departments. The college signed various MOU's in this aspect. The institution has strong urge to leave no stone unturned to achieve excellence in every sphere of education, touching the nerves of the institution.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Basic Fundamentals of Computers	Nil	01/08/2019	120	Focus of the course is on development of basic skills in computer handling and enabling students with	Functional computer literacy and handling of basic software.

Web Application Development using HTML	Nil	01/01/2020	120	Focus of the course is on development of basic skills in developing static	Development of Basic skills in developing static website.
Knitting-Basics and Techniques	Nil	01/08/2019	120	Focus of the course is on development of basic skills in Knitting and cutting for allowing self employment of students	Development of basic skills in Knitting and cutting.
E-Banking and Retailing	Nil	09/08/2019	120	To enable the students to be employable in banking andretailing sector.	To develop banking and retailing skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	65	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Vedic Mathematics	01/09/2019	24
Astang Yoga	15/01/2020	24

Moral Values in Bhagvad Gita	15/01/2020	24
Communication Skills	01/09/2019	43
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	Internship training/ field project and summer training reports	28
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution has well planned mechanism to obtain feedback from different stakeholders. The feedback from the students, parents, alumni and faculty members is obtained regularly through a well-structured questionnaire. The IQAC of the college has specially constituted Curriculum Review Reform Committee where feedback obtained from teachers, students, parents and from Alumni of the institution is thoroughly discussed to make future plans and policies accordingly. Student's feedback on curriculum is obtained from each student after the completion of the course. Feedback obtained from the student is properly classified, analyzed, interpreted and communicated to the appropriate authorities as well as to the representatives of university. Wherever, it is necessary the findings and suggestions are communicated to the university, through the faculty members who are the members of Board of Studies and to the Senators to make further improvements in present education system. The faculty members who are in various university bodies are motivated to attend the various university meetings and to put forward suggestions obtained through feedback for the designing and development of curriculum. To develop employable skills among the students, the college organizes various programmes in consultation with local trainees. In this direction college has signed MoU with Bal Agricultural Farm, Mankiana, Amritsar, ATEC, Gurdaspur, Tech Kites Systems Pvt.Ltd.Jalandhar, Technoworld IT Education, Hoshiarpur, C.S Soft Solutions, Pvt.Ltd.Mohali, Handa Neuro Hospital, SOS, Nagar, Jalandhar, Kajal's Creation, Jalandhar. The students are at liberty to submit their suggestions, grievances and problems anytime through the complaint box placed by the Grievance Redressal Cell. The proposal given by the different committees and departments are discussed with governing body of the college for necessary action. The outcomes obtained from the feedback are intimated to the individual teachers to acquaint them of their strengths and weaknesses. The evaluation from the external peers are obtained from the professors, experts/resource person visiting the college at the time of seminars/conferences/workshops etc. Prior

intimation regarding the feedback process is given to the faculty member as well as to the students. They are also informed about the various parameters of the feedback process and its importance. The institution is continuously striving for exploring new areas from where we can get feedback. Consistent efforts are being made to get feedback from the society, as well as from other educational institutions for further improvement of academic, social, traditional, cultural environment of the campus. Even feedback about the institution is also taken from university representatives who visit college for various inspection purposes.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Chemistry	40	37	37
MA	Punjabi	60	13	13
BCA	General	44	48	48
BCom	General	60	59	59
BA	General	350	242	242
BSc	Medical and Non-Medical	200	146	146
MA	English	60	21	21
MA	HIndi	60	14	14
MA	History	60	18	18
MA	Political Science	60	14	14

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	972	470	13	4	52

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
69	69	25	9	1	15

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The students mentoring system is introduced recently in SPN college. The institution has also taken to initiative mentor-mentee relationship from UG and PG classes. The departmental teachers equally share the responsibility as the mentors of the students. The mentor-mentee relationship develops its own pattern but as a general rule a mentor is asked to spend 2-3 hours in a month with their assignments. The ongoing relationship is nurtured thru phone calls and email contacts. The mentors are also taking initiative to contact the parents to inform them about the academic performance of the students and ask them to attend the guardians meeting. Thus the mentor-mentee relation is offering a homely guidance and encouragement. It helps to develop a mutual bond. The process of the mentoring system is summarized: The mentor: ? Meets the group/individual assigned students once in a month. ? Continuously monitor, counsel, guide and motivate the students. ? Advice students regarding choice of electives, projects etc. ? Contact parents/guardians if situation demands e.g. academic irregularities, negative behavioural changes etc. ? Preserves the records of attendance and marks of each mentee and discusses with the students about their result for future improvement. ? Advises students regarding career development and future study. ? Keeps records of the students' admission for future course and/or posting in mentoring registrar. ? Keeps contact with the students even after their completion of the course in the college. ? Maintains detailed progressive records and keep reports of all discussion with students. There is for every 20 students, a teacher is nominated as a mentor. He/she counsels these students on one-to-one basis to understand their problems (including psychological or emotional) in learning. The mentors will give a report to the grievance cell if any additional counselling is necessary. Professional counselling is offered to students when they are in the midst of melancholy by professional counsellors who are invited by the institution to mentor and to provide academic advice. Poor performance due to frequent absenteeism is dealt with by consulting parents of the student concerned. Appropriate counselling with additional teaching, eventually helps to make him/her to attend regularly. Soft skill and personality development classes are conducted at frequent intervals to improve their attitude. The institution identifies special education learning needs of advanced learners through direct interaction with advanced learners. The college also responds to their special education needs by adopting following measures:- ? Assigning them seminar topics and taking their assistance for coaching slow learners. ? Devising challenging assignments commensurate with their skills. ? Special training is imparted to motivate students to present papers in seminars / conferences ? Insisting them to participate in classroom seminars, group discussions, technical quizzes to develop analytical and problem solving abilities in them and thereby, to improve their presentation skills. ? Motivating them to get access to latest online journals, reference material and to get an understanding of the emerging trends in their field of study ? The advanced learners are advised to prepare for /take-up competitive exams.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1442	69	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	34	8	Nill	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NO	Nill	NO
2020	NO	Nill	NO
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	UG	6	01/10/2020	14/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous assessment of student's progress throughout the semester is done in the college. This approach helps in tracking the progress of students and provide a chance for offering more attention and guidance as well as supports the students to improve. In this context, efforts are made to evaluate the students' academic development continuously with their learning. The teachers, After completing a chapter (or portion of the syllabus) take unit tests or make questionnaires to evaluate the progress of the students regarding the studied chapter(s). These tests are organised by the teachers within the class routines. This helps in knowing and in regular assessment of the problems and weakness. These problems weaknesses are given more emphasis later by the teachers and mentors. This helps the students to overcome their weakness. In addition to this, each semester, college organises house exam and arranges a schedule of assignments to be given to all students in all courses. The topics or questions offered in these assignments are made in a way that these become suggestions for final end semester examinations. Moreover, within the curriculum of Panjab University (to which SPN College is affiliated) under the semester system, the college has to arrange internal assessment which covers 10/20 marks in each paper. The marks here are given on the basis of internal examination and attendance of students in the classes. Practical's, viva-voice, quiz etc are also held in the routine teaching learning process for evaluation of the students. Regional, national and international issues of importance are also discussed. The topic discussed and the questions here again become suggestive to the final examination. The marks obtained in this internal assessment are forwarded to the University through the online portal to be added in the final result. Weak students, whose performance is not satisfactory in Internal Assignments, are given additional chances to resubmit their Internal Assignments. Thus, the college has established a structured system to engage the students towards their curriculum. This prepares the students to prove their mastery and sends a message to the society that everyone can succeed if given appropriate opportunity, enough time and practice. This proves highly beneficial in achieve in the objectives of teaching learning.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College functions in accordance with the University following all regulations and guidelines provided. For this purpose an academic calendar mentioning holidays, teaching days, admission timeline, seminar/workshop slots, etc. in a semester is prepared at the beginning of the session and it is followed strictly except for unavoidable circumstances. The framework of this calendar has provisions for tentative schedules for internal and end semester examinations and study leaves provided to students for the same. According to the schedule of the university we give notice of students' enrolment, class notice, internal assessment and internal assignments, registration, students' form fill up etc. SPN College is affiliated to Panjab University and follows the concerned academic calendar and holiday list regarding the notice of students enrolment, class notice, student enrolment forms and the end semester examinations. The only difference occurs in local holiday list and within the internal activities of the college. Academic Calendar includes the tentative

schedule of following important matters: • Admission • Commencement of classes • Month wise regular classes •Unit Tests • Seminars/Workshops • Students' Council Election • Academic Excursion/Survey/Field Works • Annual Sports • Cultural Activity • Internal Assignments • Internal Assessment • Study Leave • End Semester Examinations • Holidays and Vacations. This Academic Calendar is Provisional as the college has to follow University and Government guidelines regarding End Semester examinations, Admission, Study Leave, submission of Internal Assessment, etc.. For other matters which can be handled solely by the college authorities, the Academic Calendar is followed. So the Academic Calendar is prepared very carefully.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://spncollegemukerian.com/programmes-outcomes/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BSc	Medical and Non-Med	80	80	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://spncollegemukerian.com/analysis-of-student-satisfaction-survey/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Ideology of Guru Nanak Dev Ji and its relevance in modern age dedicated to 550th Prakash Purab of Guru Nanak Dev Ji	Punjabi	07/11/2019
International Mother Language Day	Hindi	22/02/2020
Extension Lecture: The Role of Non Aligned	Political Science	03/03/2020

Movement in the Changing World		
Three days training on youth leadership and community development	Hindi/Physical Education /Youth Club	05/03/2020
Webinar : Reshaping Industry and Commerce During Post Lock Period in the Self Reliant India"	Commerce	30/05/2020
Impact of COVID-19 on Higher Education	Hindi and Physics	03/06/2020
National Webinar: Human Values for Sustainable Future	Economics and English	06/06/2020
Two days online international workshop on the theme "Research project and report writing"	Commerce	08/06/2020
National webinar on Effective And Quality Research Paper Writing	History and Physics	10/06/2020
National webinar on Samakalin Punjabi Kahani	Punjabi	17/06/2020
Peoples and Pandemics in History :Reflections in the time of COVID-19	History	19/06/2020
Eating Healthy and Adopting Healthy Lifestyle	Biology	22/06/2020
Some Insights on the Risk of Diabetic Retinopathy	Biology	28/06/2020
National Webinar on Academic Writing	English	30/06/2020
Awareness of Yoga and Meditation	Departments of Youth Services, NSS,NCC and Red Ribbon	21/06/2020
Extension lecture: World Mathematics Day , Worlds Most	Mathematics	04/03/2020
Awareness on Drug Addiction and Female Foeticide in Association with: Shivalik Hills Society, Hoshiarpur	Red Ribbon Club	25/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History, Physical Education	4	5.5
International	Physics, Mathematics	10	1.7
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	3
English	1
Computer Sciences	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A comparative Study of Sports Achievement, Motivation Between Individual and Team Games Players of Hoshiarpur	Chander Shekhar	International Interdisciplinary Research Journal	2019	0	Swami Premanand Mahavidyalaya Mukerian	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Effect of gamma irradiation on thermoluminescence studies of LiF:Sm,Dy3 nanophosphor	Arun Kumar, Arvind Kumar, Rakesh Dogra, Mohit Manhas, Sandeep Sharma, Ravi Kumar	Emerging Materials Research 9, 122–131	2020	1	5	Swami Premanand Mahavidyalaya Mukerian
Electrically switchable birefringent self-assembled nanocomposites: ferroelectric liquid crystal doped with the multiwall carbon nanotubes	Ravi K. Shukla, Ashok Chaudhary, Alexej Bubnov, V. Hamplova and K. K. Raina	Liquid Crystals 47, 1379-1389	2020	9	8	Swami Premanand Mahavidyalaya Mukerian
Role of SiO2 optically active mediators to tailor optical and electro-optical properties of ferroelectric liquid crystalline nanocomposites	Ashok Chaudhary, Ravi K Shukla, Praveen Malik, Rohit Mehra and K. K. Raina	Journal of Molecular Liquids 314, 113580	2020	9	3	Swami Premanand Mahavidyalaya Mukerian
Porous lead sulphide nanowalls structured	Ashok Chaudhary, Ravi K. Shukla, Matvey	Journal of Nanophotonics, 14, 026012.	2020	9	Nill	Swami Premanand Mahavidyalaya Mukerian

film for ethanol detection in the short infrared regime	Klebanov and Ibrahim Abdulhalim,					
Study of transitional stresses in a deformable disk under the effect of edge loading	Jatinder Kaur, Subhash Chand, Sukhvinder, Shipa Sood, Monika Sethi, Pankaj Thakur	Structural integrity and life 20, 239-243	2020	Nill	Nill	Swami Premanand Mahavidyalaya Mukerian
Elasto-plastic density variation in a deformable disk	Pankaj Thakur, Naresh Kumar, Sukhvinder	Structural integrity and life 20, 27-32	2020	Nill	Nill	Swami Premanand Mahavidyalaya Mukerian
ZnO/FLC nanocomposites with low driving voltage and non-volatile memory for information storage applications	Ashok Chaudhary, Ravi K Shukla, Praveen Malik, Rohit Mehra and K. K. Raina	Current Applied Physics 19, 1374-1378.	2019	9	6	Swami Premanand Mahavidyalaya Mukerian
Thermoluminescence characteristics of gamma induced LiF: Yb3 nanophosphor	Arun Kumar, Arvind Kumar, Rakesh Dogra, Mohit Manhas, Sandeep Sharma, Ravi Kumar	AIP Conference Proceedings 2115, 030087	2019	1	1	Swami Premanand Mahavidyalaya Mukerian
Density parameter in a transversely and isotropic disc	Pankaj Thakur, Subhash Chand,Sukhvinder, Shilpa Sood,	Structural integrity and life 20, 159-164	2020	Nill	Nill	Swami Premanand Mahavidyalaya Mukerian

material with rigid inclusion	Monika Sethi, Jatinder Kaur						
Effect of europium concentration on on gamma ray exposed thermoluminescence behaviour of LiF: Sm3, Dy3, Eu3 nanophosphor	Arun Kumar, Arvind Kumar, Rakesh Dogra, Mohit Manhas, Sandeep Sharma, Narain Singh, Ravi Kumar	Optik 216, 164965	2020	1	1	Swami Premanand Mahavidyalaya, Mukerian

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	8	Nill	Nill
Presented papers	5	15	Nill	Nill

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Parali Pollution and water Conservation	NCC and NSS	4	40

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nill	NA	Nill	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
National	Home Science	Nutrition	2	4

Nutrition Day	Department	Values Eat Right, Bite by Bite		
Aids Awareness	Red Ribbon Club	World Aids Day	2	50
Parali Pollution and water Conservation	NCC and NSS	Water Conservation	4	40
Nukkad Natak	Punjabi University/ Youth Club/ Red Ribbon Club	Water conservation	3	888
Poster Making Competition- Drug Abuse	Drug addiction/12PB Batallion/NCC /Biology/Hindi Department	Cancer Awareness: Prevention, Detection and Treatment	2	40
Swacchata Abhiyan Rally	NCC	Swatch Bharat	4	85
Cleaning of railway station	NSS	Swatch Bharat	3	50
Seminar	Biology Department/ Red Ribbon Club	Sensitization for Coronavirus	10	29
Blood Donation Camp	NCC/NSS/Youth Club/Red Ribbon Club Punjab/HDFC Bank	Inter College Competitions	5	70
[View File](#)				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Field Projects / Internships	Summer Training	Co- operative Banks/Punjab National Bank Mukeria	01/06/2020	15/07/2020	29

	n/Indian Sucrose Ltd Mukerian/Cap itol Local Area				

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
C.S. SOFT Solutions, Pvt. Ltd. Mohali	10/05/2020	Skill Development, Outcome Based Trainings, Placement, RD Service Related Services	Nill

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
18000000	17916073

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	20.05.04	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text	32656	4319120	106	21310	32762	4340430

Books						
Reference Books	8574	690162	3	900	8577	691062
Journals	150000	Nill	Nill	Nill	150000	Nill
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	94	3	1	1	1	7	15	15	12
Added	33	0	0	0	0	0	0	0	13
Total	127	3	1	1	1	7	15	15	25

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

15 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
N-LIST: (National Library and Information Services Infrastructure for Scholary Content)	https://nlist.inflibnet.ac.in/
E-PG Pathshala	https://epgp.inflibnet.ac.in/
Swayam Prabha	https://www.swayamprabha.gov.in/
Shodh Ganga	https://shodhganga.inflibnet.ac.in/
DELNET: Developing Library Network	http://www.delnet.in/
NPTEL (National Program on Technology Enhanced Learning, MHRD)	https://nptel.ac.in/
NDL: National Digital Library of India	https://ndl.iitkgp.ac.in/
Swayam Online Courses	https://swayam.gov.in/
CALIBRE: Library Remote Access for E-Reseorces	http://117.203.246.140:8081
Inter Library Loan Facilities available on DELNET	http://www.delnet.in/ 2,73,00000+ Books Available for Loan through DELNET

E-Books	"(On-line Available through N-List & DELNET Membership) 1,50000+"
Rare Book os Society of India: Rare Books	https://www.rarebooksocietyofindia.org/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
Nill	30.93	Nill	5.16

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

A Allocation and utilization of the financial grants is the utmost important pursuit of Swami Premanand Mahavidyalaya. Best efforts are made by the Management, Principal and Heads of the Departments of the college, for appropriate apportionment of the available funds for the smooth functioning and prioritized tasks of the institute. Laboratory: Lists are regularly updated in all the laboratories of the institute regarding the consumables/ glasswares/ equipments regarding their procurement, maintenance and repair. Lab in-charges under the supervision of the teachers and Heads of the Departments keep a regular check on various practicals performed in the laboratories. Cleanliness and good lab practices are followed strictly in the laboratories. Library: The institute has an Digital Library with Information and Library Network Centre (INFLIBNET N-LIST Membership) facility. More than 1,50,000, e-books and more than 8,000 e-journals can be accessed both by the students and faculty. The Library is member of Developing library Network DELNET (Database service). Various databases of about 2.5 crore books, journals, thesis and dissertations, non-print materials etc. available with 4697 Indian and Foreign libraries can be easily assessed. Using the INTER LIBRARY LOAN scheme the books can be borrowed from other libraries also. The library has installed standard library Management software "KOHA" Version 20.05.05 on UBUNTU 20.04 Operating System". All the circulation activities in the library are carried through barcoded Identity cards. The latest and updated 32,762 volumes of Text books, 8,577 Reference Books have been purchased by the institute facilitating the readers with latest study/reference material Sports: The institute has a big playground. The college offers both indoor and outdoor sports and recreation facilities to carve our students as all-rounders. The outdoor and indoor facilities include a ground for various activities. The Gym is equipped with basic fitness equipments. The best efforts are made to train and provide the adequate facilities to the players for participating in various competitions. Computers: The institute is equipped with Computer Labs with more than 80 computers and more than 40 computers are with CRT Display and 43 Computers with LED Display. The two computer labs own Wi-Fi facility. The softwares existing presently in the computer labs include OS: Windows 10 Professional ,OS: Windows 8 Professional , OS: Windows 7 Home Basic 32-bit OEM Pack, Linux and MS DOS, MS Office Standard Edition 2003, MS Office 2013, MS Office Home and Student 2007, Norton Anti Virus, K7 Anti Virus Total Security, PC Tools SPYWARE Doctor with Antivirus, GCC Compiler C/C and JDK1.8 (Java). Classrooms: The classrooms are are spacious enough, well lit, well ventilated and accommodated with the nice tiered sitting arrangements to facilitate proper teacher-student interaction. All the classrooms are equipped Wi-Fi/ LAN connectivity. Seminar Halls: The institute has three seminar halls. The two halls are fully air-conditioned and

is suitable for conferences, symposium, meetings, seminars, concerts, presentations and performances. The hall is fully equipped with audio-visual devices providing services such as video conferencing, a sound system and audio-visual material. The third hall is under process of up gradation.

https://spncollegemukerian.com/procedure-and-policies/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession Scheme	538	2356684
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Sh. Joshi Scholarship (USA)	35	222068
View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Communication Skills	01/10/2019	43	Post Graduate Department of English (SPN College Mukerian)
Astang Yoga	01/08/2019	20	Department of Physical Education
Knitting	19/08/2019	14	Department of Home Science and Department of History
E-banking and Retailing	01/08/2019	19	Post Graduate Department of Commerce
Basic Fundamentals of Computers	01/08/2019	15	Department of Computer Science
Web Application Development	01/01/2020	17	Department of Computer Science
Vedic Maths	01/09/2019	20	Post Graduate Department of Mathematics
Moral Values in Bhagwat Geeta	01/08/2019	20	Department of Sanskrit
Remedial Coaching	Nill	223	Committee of Remedial Classes
Mentoring	Nill	1440	SPN College administration

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Counselling Placement Cell	153	153	2	2

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
8	8	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	Nill	Nill	Rayat Bahra College Hoshiarpur	38	37

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	65	Swami Premanand Mahavidyalaya, Mukerian	Punjabi, History, Hindi, Pol-Science, Mathematics, Chemistry, Computer Application, Home Science, Commerce, Bio, English	Swami Premanand Mahavidyalaya, Mukerian/Panjab University Chandigarh	PG Programme

5.2.3 – Students qualifying in state/ national/ international level examinations during the year

(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hand Writing Competition	College Level	42
Story Writing Competition	College Level	3
Essay Writing Competition	College Level	11
Poem Writing Competition	College Level	6
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	First Prize in Knitting	National	1	21	1935707	ITIKA SHARMA
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The SPN college has an elected/nominated Students' Council to officially represent all the students in the college. Major objectives of the students' Council are: • To identify and help solve problems encountered by students in the college. • To communicate the opinion of the students to the college authority on any subject that concerns students and on which the Council wishes to be consulted. • To promote and encourage the involvement of students in organizing various college activities. The college also provides a platform for the active participation of the students in the various academic administrative bodies/committees. This enables the students in gaining leadership qualities, execution of skills and understanding rules and regulations. We list below various sub-committees having student representation. • Discipline Committee • Library Committee • Co-curricular Committee • Sports Committee • Students Grievances Redress Committee • Anti Ragging Committee • Internal Quality Assurance Cell They give important student centric inputs when the college academic council meet to take important administrative decisions. The following were the activities of the Students' Council during the Session 2019-20: • The Council played a vital role in guiding the students during the admissions for the session 2019-20. • The NCC Cadets, who were also the members of the Council, helped in conducting the NCC activities throughout the academic session. • The students helped in maintaining the discipline during the celebration of the Teej Festival and also motivated the students to participate in such cultural activities. • The Students' Council was very active

celebrating important events like Teacher's Day, Gandhi Jayanti,National Science Day and International Women's Day with full zeal and enthusiasm. • Students' Council particularly the cultural secretary motivated the students to participate in the Zonal Youth and Heritage Festival. The council also helped in finding the students for participation in various events. • The Council had an active participation during a three day training program on "Youth Leadership and Community Development Program organised by Nehru Yuva Kendra Hoshiarpur under the aegis of Department of Ministry of Youth Afairsand Sports , Govt. of India The members of the Council helped in raising awareness among the students about the cleanliness and encouraged them to participate in various events like Blood Donation Camp, Swachha Bharat Ralleyetc ,organised in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

165

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. Greetings to Alumni on New Year 2. Participation of Alumni in various seminar and conferences held by the college 3.Visit of Alumni at different intervals in college 4. Meeting of Alumni to chalk out future action plan 5. Through social media platforms and Telephonic conversations ,suitable suggestions are sought from the selected alumni members from time to time

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization is at every level in the institution, and the management committee believes in collective participation. The Management takes major policy decisions concerning finance, infrastructure, recruitments and tie-ups etc., after discussions in meeting. The institution promotes a culture of participative management by involving the staff and students in various activities. The principal, staff members and students are involved in defining the policies as well as framing guidelines, rules, and regulations pertaining to the institution. Every possible effort is made for the governance of the institution through perspective plans in different areas of operation. The faculty members meet together discuss how decisions would affect the academic calendar and only then prepare an outline of the perspective plan in April for the subsequent year. For the smooth functioning of the institution various committees are formed. In all important matters pertaining to the long run development of the institution, Teachers' Council, Non- Teaching Staff Council and Students' Union are always taken into the confidence. Decisions taken at these levels are implemented with participation of various stakeholders. Each and every department enjoys autonomy with respect to drafting class routines and undertaking co-curricular activities keeping in mind the syllabus and needs of the students. To ensure the quality in governance of the institution, regular meetings among the teaching staff are conducted in respective of

academic affairs and collecting feedback from various stakeholders during the academic year. There are different committees such as Youth service Club, Red Ribbon Club, Women Cell, NSS, IQAC mentoring etc. in which students and teachers take active part. The College core committee formulates common working procedures and entrusts the implementation through departments. The department or committee incharge manages the activities of the department and keep track of co-curricular and extracurricular activities in the College. Other units of College like sports, library, Students Council also operates under the guidance of the various committees and in IQAC meeting students are also given opportunity to place their views. Within the decentralized management operative model different committees have been formed so as to help the college authority in the governance of the college. These formed bodies are identified as: Administrative Academic Body/Committee/Cell Participation Governing Body, Teacher, Non-teaching Staff, Student Representatives, Govt. Nominee, University Nominee, Local Industrialist, Administrative Officers, Member from Management, Alumni Representative, Nominee from Local Society, Academic Council, Admission Committee, Examination Committee, Research Committee, Library Committee, Career Counselling Placement Cell, NSS, Building Funds and Construction Committee, Purchase Committee, Co-curricular Activities, Sports Committee, Women Cell, Students Grievance Redress Committee, Anti Ragging Committee, Students' Welfare and Fee Concession Committee

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of students to B.A., B.Com., BCA., B.Sc. (Med. Non Med.), MA (Hindi, Punjabi, Political Science, History English), M.Sc.(Mathematics, Chemistry, Physics), M.Com., PGDCA is done on keeping in mind the intake strength as mentioned in the prospectus following the eligibility criteria laid down by the university. Admission to B.A is open to the student who satisfies minimum eligibility conditions as laid down by the university. Financial help is offered through the flexibility in payment of fees in easy instalments for the needy students. Guidance is given by the faculty to the students to choose subjects and papers. During the session 2019-20, 1442 students were admitted to various courses available in the college.
Industry Interaction / Collaboration	The college gives due emphasis on practical aspects of education and undertakes such measures as would buttress employability of the students. Job Fair was organised for the students. The Placement Cell in collaboration with various agencies,

		working in the field of skill development and organizations belonging particularly to tertiary sector conduct awareness campaigns and workshops in the college.
	Human Resource Management	All human resources available within the College is deployed and engaged according to one's aptitude and abilities. The college has maintenance of Grievance Redressal Cell, Anti-Ragging Committee, and Sexual Harassment Committee. The college highly focuses on research, overall employee wellness and healthy environment. Job Fair was organised for the students. Field study-tours are conducted for students. Teachers are allowed to use college facilities for research work. The college practices PF as a welfare among employees. The administration keeps a watch on each and every employee closely, at the same time it takes care to keep all its stakeholders comfortable, so that they could work efficiently to the maximum of their capacity.
	Library, ICT and Physical Infrastructure / Instrumentation	The central library is Wi-Fi enabled, digitized and CCTVs are installed therein. The library uses Barcode technology and subscribes N-LIST e-database and NDLI databases. Central Library provides Online OPAC (Open Access Catalogue). A number of reputed journals (National and International) are subscribed by the institution. Apart from the central library, facility of another library for the students of post-graduation has made available in the college. ICT equipment like desktop PC, projector screen, Multimedia speakers were purchased. Infrastructural requirements were reviewed in the beginning of academic session. A seminar hall has been constructed in the college premises. Students are provided with the basic facilities like clean water by installing new water filters and ceiling fans. CCTVs are installed for more security.
	Research and Development	The college has a research committee which conducts meetings during the session to discuss various plans to promote research. Provisions for financial support from the College Fund have been made to encourage the faculty members to undertake research work.

	Three teachers of our college have been selected to serve as Ph. D Supervisors. Teachers have published numerous papers in National and International journals. Teachers have also presented papers in International, National, State level Seminars, Workshops, and Conferences etc. during the period. A research journal is published by the college. The college provides mentioned research facilities: Internet facility, Issuance of reference books for the required period and facility of e-resources like INFLIBNET and DELNET
Examination and Evaluation	The College follows the semester system as per the direction of the Panjab University Chandigarh. The College recommends continuous assessment of student's performance through regular class tests, student seminars, presentations, quizzes etc. Students are encouraged to actively participate in discussions during class. Surprise tests are given to check their retention of knowledge and creative capability. Pre-university examinations are conducted internally before the final examination that are conducted by the University. Internal assessment is prepared on the basis of criteria provided by Panjab University, Chandigarh along with the syllabus. Constant communication with the students has been maintained to solve the problems faced by them.
Teaching and Learning	The college conducted regular academic meetings as part of the teaching and learning process. Department annual plans are prepared and implemented to ensure smooth teaching- learning process throughout the year. The review of the academic results and the regular feedback from the students enable the teachers to improve their teaching strategies. Modern teaching aids and tools like PPTs, computers, projectors and Internet etc. are used to make learning experience more interesting, stimulating and retentive. The technologies and facilities like well-equipped laboratories, Library, computer labs with internet connectivity facilitate effective teaching by faculty. Students who perform well in studies are rewarded incentive in the form of prizes and fee

	concession which keeps the spirit of healthy competition alive among the students.
Curriculum Development	The college is affiliated to Panjab university, Chandigarh and adheres to the curriculum prescribed by the university. For the smooth flow of the syllabus, teachers are advised to submit their academic plans for every semester in advance. The workload distribution and timetable management are decided at the level of intra department meetings. The progress of the students is observed by the means of regular tests, class seminars, class presentations, home assignments and examinations. The study tours, field tours, guest lectures /extension lectures, group discussions etc are conducted from time to time for the effective understanding of curriculum by students. The Departments encourage teachers to engage students via modern technological teaching aids and ICT devices so that students get maximum of the best.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Every possible effort is made to apply e-governance in different areas of operation like Administration, Finance and Accounts. It is further applicable to support Students Admission and Examination it reduces labour cost and paper cost and helps in retrieval of information whenever required. The college uses SMS system for dissemination of information including regular notice to all stakeholders. Departmental profiles and information sheets are collected through official emails
Administration	The exchange of information within the college is conveyed through E-mail accounts. The college regulates admission related information through its website spncollegemukerian.com. The college prefers to record data related to the college activities in electronic formats i.e. office records, account records, and classroom activity records. Staff attendance is maintained through BioMetric login. The college campus is equipped with CCTV cameras at every place of need. Library is fully automated with INFLIBNET and DELNET for

	e-learning. The students can access the college library with four installed systems. The college provides the facility of e- Library to the teachers and the students through BARCODE system.
Finance and Accounts	College Pro software is used in Finance and Accounts Section. All financial transactions are recorded through software. For all financial transactions, softcopies as well as hardcopies are available and preserved through software. Claims for grants from the Government are placed online. The salary payments to the staff and to the Government offices are made online.
Student Admission and Support	The college provides support to students in various forms: • Fee concession: to single girl child, to one of the two or more siblings • Welfare Activities: – Medical Insurance, library, dietician, gym. • Clubs/ Societies: Youth service Club, Red Ribbon Club, NSS, etc. • Career Counselling Financial help is offered through the flexibility in payment of fees in easy instalments for the needy students. The students are guided to opt for right choice of subject combination at the time of admission. The staff is dedicated to help the students throughout the admission process. The teachers have been nominated as a mentor to a group of students, who resolves their admission related queries individually.
Examination	Per student return is sent online to the University after the Admission is closed. Examination Forms are filled online. Memos (while conducting University Exams) are sent online. Practical awards and internal assessment are also sent online to the University. As soon as a student takes admission in the College her/his data is automatically updated by the office which is used for the university enrolment of such student. At the time of filling up forms for examination, all required information is supplied to the university as per their requisition. All examination related documents such as admit cards, registration certificate etc. are prepared and used from the database of the students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nill	NA	Nill	Nill

<table><tr><td colspan="5" align="center">No file uploaded.</td></tr></table>

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Know your library	Know your library	17/06/2020	17/06/2020	26	20

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Innovations in teaching, learning and research	2	24/12/2019	30/12/2019	7
Mastering the art of handling Post-Covid challenges for sustainable development	1	19/05/2020	23/05/2020	5
MOOCs e-content development and OER	1	28/05/2020	03/06/2020	7
Research and innovations	1	05/06/2020	09/06/2020	5
Virtual learning creativity tools	1	09/06/2020	09/06/2020	1
New pedagogies creative	1	20/06/2020	24/06/2020	5

learning and creative teaching- A futuristic approach				
Orientation / induction program	13	04/06/2020	01/07/2020	28

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
34	35	12	43

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teaching staff welfare fund, free education for children of teaching staff, group insurance, fitness centre, banking facility, staff association.	Non- teaching association, college library association, insurance, staff welfare fund, group insurance, fitness centre, banking facility.	Book bank facility for poor students, scholarship to merit holders, fitness centre, banking facility, fee concession to handicapped students, single girl child and fatherless children, group insurance.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: While the External Audit is conducted by the Finance Department, Govt. of Punjab, Internal audit is conducted by a reputed CA firm appointed by the college. Internal Audit is completed before External Audit and the college gets the opportunity to identify areas where necessary modifications should be made. Internal Audit helps the college to functionin a more healthy and transparent way. External Audit: The institution conducts external audit on regular basis. After the expiry of a financial year, the accounts are got to be prepared to face audit externally. The auditors are suggested and appointed by the State Government through the department of Higher Education. The college has no opportunity to choose auditor in this regard. After conducting the audit work, initiatives have been taken to rectify the errors, mistakes and process not properly followed, if any, as detected by the auditors. The auditor's suggestions, advices are welcome to bring improvements in financial activities.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Shri. Joshi (USA)	257352	Scholarship
[View File](#)		

6.4.3 – Total corpus fund generated

31400000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	Yes	Bridge Aggarwal Assoc. Jalandhar	Yes	Private CA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents are involved in the following activities of the college: Parents feedback form Visit to NSS camp Support and permission for field visits Accompanying students to competitions like youth festival and sports competitions Some parents also play an active role as an alumnus of the institution.

6.5.3 – Development programmes for support staff (at least three)

1. Awareness seminaron CORONA VIRUS on 3 Feb 2020 2. Training session on the topic e-Banking on 3 March 2020 3. Computer Training session 4 March 2020

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Fully computerized /digital library Communication skill lab Wi-Fi campus Boys common room Construction of new seminar hall in the college premises.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Ideology of Guru Nanak Dev Ji and its relevance in modern age dedicated to 550th Prakash Purab of Guru Nanak Dev Ji	07/11/2019	07/12/2019	07/12/2019	39

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Female Foeticide And Drug Abuse	20/08/2019	20/08/2019	143	57
Celebration of Teej Festival	25/08/2019	Nill	39	Nill
Seminar On Female Foeticide	25/01/2020	Nill	40	26
National Science Day- Women In Science	28/02/2020	Nill	34	6
Women Day's Celebration	07/03/2020	Nill	36	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental Consciousness and Sustainability is a multi pronged endeavour and various facets are covered under its ambit. Some of the initiatives promoting sustainable growth are listed here. 1. To assess the level of biodiversity of flora and fauna with an aim to quantify the area covered by vegetation, tree plantation programme was organised in the college. 2. Awareness about misuse of water. 3 Vermi composting using biological waste to make organic manure. 4. No fuel day is conducted on the last Saturday of every month. 5. Awareness programme about tree plantation was organised. 6. Waste management: The colour coded bins for different wastes are placed at different locations of the campus for collection of waste and its easy sorting at source. 7. In the entire campus LED tubes are installed which reduces the energy consumption.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill
Ramp/Rails	No	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	Nill
Scribes for examination	Yes	Nill
Scribes for examination	Yes	Nill
Special skill development for differently abled students	Yes	Nill

Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	11/07/2019	1	Poster Making Compitition-Drug Abuse	Drug Addiction	40

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Teaching Faculty, Non Teaching Staff and Students	25/06/2019	Code of Conduct for Teaching Faculty, Non Teaching Staff and Students
Anti ragging booklet	25/06/2019	Code of Conduct for Teaching Faculty, Non Teaching Staff and Students

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
SWATCH BHARAT RALLEY	22/09/2019	22/09/2019	85
WATER CONSERVATION AWARENESS DRIVE	04/10/2019	04/10/2019	40
OATH CEREMONY ON NATIONAL INTEGRATION DAY	31/10/2019	31/10/2019	100
CELEBRATION OF CONSTITUTION DAY	26/11/2019	26/11/2019	55
INTERNATIONAL HANDICAPPED DAY	04/12/2019	04/12/2019	100
NATIONAL NUTRITION DAY	31/01/2020	31/01/2020	54
BLOOD DONATION CAMP	07/02/2020	07/02/2020	70
WOMEN DAYS CELEBRATION	07/03/2020	07/03/2020	36
POSTER MAKING COMPETITION ON DRUG	11/07/2019	11/07/2019	40

PROBLEM			
SADBHAVNA DIWAS	21/08/2019	21/08/2019	55

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The college is Making use of judicious water consumption pattern. 2. College campus declared as "NO SMOKING ZONE" 3. Tree plantation 4. Regular seminars and workshops on environment awareness 5. Campus cleaning 6. NO SINGLE USE PLASTIC ZONE 7. Observation of "NO FUEL DAY" once in every month 8. Sale of scrap. 9. Air conditioners installed in the campus are having energy stars with power saving.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice-I 1. Title: STUDENT SUPPORT THROUGH MENTOR-MENTEE SYSTEM 2. Goal: 1.To provide intellectual and emotional support to students. 2. To improve presentation and oral communication skills. 3. To improve general aptitude test proficiency. 4. To monitor overall progress of students during their graduation and post-graduation. 3. The Context: Swami Premanand Mahavidyalaya has been deeply committed to empowerment of students by providing them holistic education. Our college has designed innovative methods for the overall personality development of the students. The education should not mean mere cramming few books, progression to higher classes and obtaining a degree. Education is basically the process by which the personality of the student is developed. Through Mentorship scheme- our college has developed systematic road map for improving the different aspects of personality developments, Communication Skill, Presentation Skill, Team Work, leadership qualities, resume writing, etc. and make them ready to face the challenges in industry. Mentorship scheme is implemented to provide training and guidance to undergraduate/post graduate students in all disciplines, which will be useful to them in their life. 4. The Practice: 1. In the mentorship scheme a Teacher (mentor) is allocated with group of approximately twenty students (mentees). 2. Mentor meeting is conducted once in a month. Various activities like career goal setting, presentation skill, communication skill, resume writing, aptitude test etc. are conducted in the meetings. 3. Along with these activities, mentor has to keep the academic record of the mentees allotted to him. 5. Evidence of Success: The evidence of success of mentorship system is reflected through the overall personality development of students. 6. Problems Encountered and Resources Required: To mould the students 'mentality towards improvement in their personality without hampering academics was a difficult task. Best Practice-II 1. Title: REMEDIAL CLASSES FOR SLOW LEARNERS 2. Goal: .1. To provide intellectual and emotional support to students by helping them to improve their overall performance so that they emerge as dynamic empowered citizens. 2. To develop personality, communication skills, awareness about different types of entrance exams and interview, and to develop skills to qualify various competitive exams. 3. The Context:-.• Ever since its inception ,Swami Premanand Mahavidyalaya has been deeply committed to empowerment of students by providing them holistic education. The institution is fully aware of the fact that education is the most important means of liberating students since it is through education that students can overcome psychosocial pressures and societal prejudices. 4. The Practice: • Under this system every faculty member is assigned duty to find out weaker students according to their performances in academics and other activities. • The teacher takes the responsibility of guiding these students through their academic life by caring for their intellectual, emotional and physical well-being. • All the details of the students are recorded by the teacher and are kept strictly confidential. •

In the remedial classes, the teacher tracks the students' progress or lack of it through the record of their attendance, performance in tests, exams and participation in co-curricular activities. • Any short coming noticed is immediately attended by the teacher who may try to solve the issue in a number of ways. • The teacher tries to motivate the slow learners to perform better and steer those interested in sports and other co-curricular activities in right direction. • Extra reading material is provided to improve basic understanding of the subject and efforts are also being made to upload video lectures on the Web for students to review to understand difficult concepts. • Courses in soft skills are offered to improve reading and writing skills in English. Daily Home Assignments and Weekly Class Assignments permit a real-time assessment of levels of understanding. 5. Evidence of Success: This is universal truth that hard work almost always results in success, sooner or later. • The remedial classes have stood the test of time and has evolved into successful of student support. • The teacher has been able to deal with student absentees very well with this system • Students with emotional problems have been identified and successfully treated by this system. • Our institution is extremely pleased with the results of these remedial classes, we have achieved and feel that all the hard work that is put in each year has been justly rewarded. • A remarkable improvement in communication skills and interpersonal skills is an added advantage to the students. 6. Problems Encountered and Resources Required: It was a challenging task to fill a motivational spirit in them to bring education from their low level to high level and to bring out their problems from inside and to create a learning in the students that they are the best and can do this thing. Upgrading the mental level of students was also a challenge as college is in rural areas and the mental level of the students is not of the same category as the college students of big cities. In this view we have to raise their mental level and also instill a sense of confidence in them. To overcome all these challenges, remedial classes were required with different tools like empowering them mentally, educating them from a technical point of view and trying to clear the concepts by coming to their level.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://spncollegemukerian.com/best-practices-2019-2020/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

A salient feature of Swami Premanand Mahavidyalaya is to serve a large number of students coming from rural area. Mukerian is a small town and Swami Premanand Mahavidyalaya, being the oldest college of the area has to perform the hard task of satisfying the educational aspiration of more than 60 gram panchyats of this area. Swami Premanand Mahavidyalaya is committed to usher in socio - economic transformation by providing inclusive, innovative quality education of global standards to fully meet the expectations of the society by recruiting and retaining well qualified and motivated faculty and by providing adequate infrastructure, equipment and machinery. It provides holistic value based education and inculcate entrepreneurial abilities so that the students are well groomed in knowledge, skills and values to have the ability to face the challenges of the corporate world and life. .• The student NSS wing is active in order to imbibe strong Social values in our students. • The institute takes conscious efforts to create awareness about energy conservation and • renewable energy usage among students. • Significant career guidance programs arranged by institute to guide rural area students by arranging campaigns nearby villages. • Round the clock internet connectivity is available. •

Various Social events carried out for enrichment of students. • Mentoring scheme has developed systematic road map for improving the different aspects of personality developments, Communication Skill, Presentation Skill, Team Work, leadership qualities, resume writing, etc. and make them ready to face the challenges in industry • . Institute has provided user Education and References Service to the teachers in order to maximize the use of the resource of the Library. • For advancement of computer literacy among the students the institute provides computer training certificate course accessible to all at nominal charges. • Considering the poor economic base of the majority of the students various fee concession schemes are floated in the college. • For the promotion of the universal and ethical values various important days are celebrated in the college

Provide the weblink of the institution
https://spncollegemukerian.com/

8. Future Plans of Actions for Next Academic Year

Future plan of action: It is planned to continue with the process of improvement and modernization in the overall environment of the institution. Specifically, the following plans of action for the coming year as below: ? All the departments will be instructed to maintain Book Bank facility in their respective departments. ? New knowledge resources will be inducted in library to strengthen the library, more research support facilities will also be encouraged. ? More initiative will be taken for the upliftment of library infrastructure. ? New Vocational courses like organic farming, hospital management etc. will be applied. ? Renewable energy sources like Solar light system and Gobar Gas plant will be installed. ? The nutritional and diet clinics will be arranged by the Home Science department. ? Renovation (wherever needed) of the building will be done. ? A ramp connecting maximum campus area will be constructed to facilitate the privileged students and staff members. ? Library will be connected to main campus building. ? Submersible water pump will be installed to overcome the problem of water among the students especially in summer season. ? Rain water harvesting system will be installed. ? Fire extinguishing system will be installed. ? Skill development and innovation centre will be established. ? Language lab will be established in the campus.